



**BYLAWS
OF
MISSOURI WOMEN'S GOLF EDUCATION ASSOCIATION, INC.**

**ARTICLE I
Purposes**

The purpose or purposes for which the Corporation is organized are exclusively charitable, education, literary and scientific within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, (hereinafter "the Code") including but not limited to the following:

To provide scholarships, fellowships, internships and other financial aid for the furtherance of education to recipients on an objective and non-discriminatory basis. In connection with the foregoing, to receive and maintain a fund or funds of real or person property, or both, and, subject to the restrictions and limitations hereinafter set forth in the Articles of Incorporation of this Corporation, including, but not limited to, Articles Seven and Nine thereof, to use and apply the whole or any part of the income therefrom and the principal thereof exclusively for the above purposes or other charitable, religious, scientific, literary or education purposes either directly or by contributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Code and its Regulations (or the corresponding provision of any future Internal Revenue Law); and to those ends to receive, take and hold by gift, grant, assignment, transfer, devise or bequest, either absolutely or in trust for such purposes, any property, real, personal or mixed, without limitation as to amount or value except such limitations, if any, as may be imposed by law; provided, however, that no part of the net earnings of the Corporation shall inure to the benefit of any private member or individual, and provided further that no substantial part of its activities shall involve the carrying on of propaganda or otherwise attempting to influence legislation.

**ARTICLE II
Offices**

The Corporation shall have and continuously maintain in the State of Missouri a registered office and a registered agent whose office is identical with such registered office, and may have such other offices within or without the State of Missouri as the Board of Directors may from time to time determine.

**ARTICLE III
Members**

The Corporation shall have no voting members.

ARTICLE IV

Board of Directors

Section 1. General Powers.

The affairs of the Corporation shall be managed by its Board of Directors in compliance with the purposes of the Corporation under Article I. To facilitate the management of the Corporation, the Board of Directors may establish policies, rules and regulations governing the operation and management the Corporation. The Board of Directors may, to the extent permitted by the Missouri Nonprofit Corporation Act, delegate the management and conduct of the Corporation's activities and affairs to any person or persons, management company, or committee however composed; provided that no such delegation of authority by the Board precludes the Board from exercising the authority required to fulfill its responsibility to manage, supervise, and control the Corporation's activities and affairs. The Board shall retain the right to rescind any such delegation.

Section 2. Number, Qualifications, Election and Removal.

(a) **Number and Qualification of Directors.** The Board of Directors shall consist of no less than five (5) and no more than nine (9) persons who shall serve as the Directors of the Corporation. Directors shall have the experience or skills that are considered necessary for the maximum performance of the Board. Members of the Board of Directors shall actively participate in the decisions of the Board, shall be reasonably informed as to information relevant to such decisions, shall at all times act in good faith and with the care of an ordinarily prudent person in similar circumstances, and shall carry out their duties as a Director in accordance with the best interests of the Corporation and such other fiduciary duties as may be imposed by law.

(b) **Election of Directors and Term.** Directors shall be elected by the Board at each Annual Meeting of Directors. The Directors shall be elected to serve a term of two (2) years, which terms shall be staggered among the Directors. Each Director may be reelected for an unlimited number of successive terms.

(c) **Vacancies.** Vacancies among the Directors resulting from the death, resignation, incapacity, removal or disqualification of any Director or by reason of any increase in the number of Directors due to amendment of the Bylaws shall be filled by the Board of Directors. A Director appointed to fill a vacancy because of the death, resignation, incapacity or disqualification of any Director shall be appointed for the unexpired term of her predecessor in office and until her successor is elected and qualified or until her earlier resignation or removal.

(d) **Removal.** Any Director may be removed from office at any time with or without cause by the unanimous vote of the Directors other than the Director whose removal is being considered.

Section 3. Regular Meetings.

A regular annual meeting of the Board of Directors shall be held for the purpose of electing officers, reviewing and approving scholarship applications, discussing fundraising opportunities, and for the transaction of such other business as may come before the meeting. At each meeting of the Board of Directors, the Board shall select a Chairman to preside over the meeting and a Secretary to take notes and minutes of the meeting. The appointed Secretary of the Board shall deliver the minutes of the Board meeting to the Secretary of the Corporation. Unless otherwise ordered by the Chairman of the Board said annual meeting shall be held in the

MWGEA BYLAWS

Spring/Summer of each year, no later than July 1, at a time and place to be designated by the Chairman. The Board of Directors may provide by resolution for holding additional regular meetings of the Board of Directors at any time and place. If there is a tie vote among the Directors, the Chairman of the Board shall cast the deciding vote.

Section 4. Special Meetings.

Special meetings of the Board of Directors may be called by the President or by one or more of the Directors. Any authorized person or person calling a special meeting of the Board of Directors shall designate the time and place therefore in such call, and any call without such designation shall be invalid and of no effect.

Section 5. Notice

Notice of any meeting of the Board of Directors shall be given at least ten days previously thereto by written notice delivered personally or sent by mail or email to each Director at her address as shown by the records of the Corporation. If mailed, such notice shall be deemed to be delivered when deposited with the United States Postal Service in a sealed envelope so addressed, with postage thereon prepaid. If notice is given by email, such notice shall be deemed delivered when the email is acknowledged by a reply. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

Section 6. Quorum.

A majority of the then-acting Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board, provided that if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice. At the regular meeting of the Board of Directors, there shall be no less than 75% of the Board in attendance to review and approve scholarship applications.

Section 7. Vacancies.

Any vacancy occurring in the Board of Directors or any directorship to be filled by reason of an increase in the number of Directors shall be filled by the Directors. A Director elected to fill a vacancy shall be elected for the unexpired term of her predecessor in office.

Section 8. Compensation.

Directors as such shall not receive any stated compensation for their services as Directors, but by resolution of the Board may be reimbursed for expenses incurred on Corporation activities, and may be paid reasonable compensation for services performed for the Corporation in other capacities.

Section 9. Telephone Meetings.

Members of the Board of Directors may participate in a meeting by means of a conference telephone or similar communications equipment whereby all persons participating in

MWGEA BYLAWS

the meeting can hear each other, and participation in a meeting in this manner shall constitute presence in person at the meeting. Any business transacted at such a meeting shall be deemed to have been duly and lawfully transacted at a meeting duly convened and held, unless any member of the Board shall protest, prior to the commencement of discussion upon the business objected to, the holding of such meeting in such manner; and in the absence of any such protest, the Secretary or other appropriate officer may certify any action taken at such a meeting to any interested party as action taken at a meeting duly and lawfully convened and held.

Section 10. Action by Consent.

Any action which is required to be or which may be taken at a meeting of the Board of Directors may be taken without a meeting if consents in writing, setting forth the action so taken, are signed by all of the members of the Board. Such consents shall have the same force and effect as an unanimous vote at a meeting duly held, and may be stated as such in any certificate or document filed by the Secretary or other appropriate officer, who may certify any action taken in such manner to any interested person as action taken at a meeting duly and lawfully convened and held. The Secretary shall file such consents with the minutes of the meetings of the Board of Directors.

ARTICLE V Officers

Section 1. Officers and Qualifications.

The officers of the Corporation shall be the President, Vice President, Secretary, and Treasurer and such other officers and assistant officers as may be deemed necessary. Any two or more offices may be held by the same person, except that no person may hold both the offices of President and Secretary.

Section 2. Election and Term of Office.

Officers shall be elected as needed by the Board of Directors of the MWGEA at its annual meeting for two year terms commencing upon the conclusion of the annual meeting at which they are elected and expiring two years later provided, however, that each officer shall hold office until such officer's successor shall have been duly elected and qualified unless such officer shall have ceased to meet the qualifications for such office.

Section 3. Duties of officers.

The duties of the following officers shall be:

(1) President. The President shall supervise all the Business and affairs of the Corporation. The President shall be responsible for reviewing the donation and monies of the Corporation with the Board of Directors and determining the number and amount of scholarships to be given. The President may be present at the Board meetings, but such attendance is not required.

(2) Vice President. The Vice President shall assume the duties of the President in her absence or vacancy. The Vice President may be present at the Board meetings, but such attendance is not required.

(3) Secretary. The Secretary shall keep a permanent record of all proceedings, meetings and financial records of the Corporation. The Secretary shall prepare and distribute notices for all meetings under the direction of the President. The Secretary shall receive the
MWGEA BYLAWS

minutes of each Board meeting from the Secretary of the Board and keep the same in the Corporation record book. The Secretary shall keep a copy of the Articles of Incorporation and any other documents pertaining to the Corporation.

(4) Treasurer. The Treasurer shall collect and take charge of all monies of the Corporation. The Treasurer shall prepare the Treasurer's report for the annual meeting which includes status of investments, individual and group donations for the current year.

Other duties may be assigned to Officers as needed.

Section 4. Bonding of Treasurer and Other officers.

The Board of Directors may (but need not) require bonding for the Treasurer, the Secretary or any other officer or employee of the Corporation.

Section 5. Removal.

Any officer may be removed from office at any time with or without cause by a majority of all members of the Board of Directors at a duly convened meeting of such Board.

Section 6. Vacancies.

An existing or prospective vacancy in any office may be filled at any meeting of the Board of Directors, but the term of an officer elected between annual meetings of the Board of Directors shall expire upon the conclusion of the next such annual meeting, or, if later, when the successor of such officer shall have been duly elected and qualified.

ARTICLE VI

Contracts, Checks, Deposits and Funds, and Gifts

Section 1. Contracts.

The Board of Directors may authorize any officer or officers, agent or agents of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation and such authority may be general or confined to specific instances. The President or any Vice President shall have general authority to execute any contract in the ordinary course of business for and on behalf of this Corporation.

Section 2. Checks, Drafts, and Other Instruments.

All checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Corporation, shall be signed by such officer or officers, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 3. Deposits.

All funds of the Corporation shall be deposited to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 4. Gifts.

The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation.

ARTICLE VII
Books and Records

The Secretary of the Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its Board of Directors.

ARTICLE VIII
Calendar Year

The Corporation shall be operated on a fiscal year beginning October 1 and ending September 30 of the following years.

ARTICLE IX
Dues

No dues shall be assessed or levied by the Corporation.

ARTICLE X
Indemnification of Officers, Directors and Others

Section 1. Right to Indemnification.

Each person ("indemnitee") who was or is made a party or is threatened to be made a party to or is involved in any action, suit or proceeding, whether civil, criminal, administrative or investigative ("proceeding"), by reason of the fact that such indemnitee, or a person of whom such indemnitee is the legal representative, is or was a Director, officer, employee or agent of the Corporation or is or was serving at the request of the Corporation as a Director, officer, employee or agent of another corporation or of a partnership, joint venture, trust or other enterprise, including service with respect to employee benefit plans, whether the basis of such proceeding is alleged action in an official capacity as a Director or agent or in any other capacity while serving as a Director, officer, employee or agent, shall be indemnified and held harmless by the Corporation against any and all expenses, liabilities and claims (including attorneys' fees, judgments, fines, ERISA excise taxes or penalties and amounts paid or to be paid in settlement) reasonably incurred or suffered by such indemnitee in connection with any such proceeding; provided, however, that no indemnitee shall be indemnified against or be reimbursed for, any expense or liability incurred because of such indemnitee's own willful misconduct or gross negligence; and provided further that, with respect to any criminal proceeding, no indemnitee shall be indemnified against or be reimbursed for any expense or liability in connection with such proceeding unless such indemnitee had reasonable cause to believe the conduct which resulted in the criminal proceeding was lawful. Such right shall be a contract right and shall include the right to be paid by the Corporation in advance of the final disposition of any proceeding; provided, however, that the payment of such expenses incurred by such indemnitee in the capacity of a Director, officer, employee or agent (and not in any other capacity in which service was or is rendered by such indemnitee while a Director, officer, employee benefit plan) in advance of the final disposition of such proceeding, shall be made only upon delivery to the Corporation of an undertaking, by or on behalf of such indemnitee to repay all amounts so

advanced if it should be determined ultimately that such indemnitee is not entitled to be indemnified under this Article.

Section 2. Claimants' Enforcement of Right to Indemnification.

An indemnitee claiming indemnification pursuant to the provisions of this Article shall be entitled to enforce such claim against the Corporation. A claimant's expenses, including attorneys' fees, incurred in attempting to enforce the rights of indemnification granted herein shall be reimbursed by the Corporation if, as a result of any final disposition of such enforcement proceeding, indemnification, in whole or in part, is made to the claimant.

Section 3. Non-Exclusivity of Rights.

The rights conferred by this Article shall not be exclusive of any other right which such indemnitee may have or hereafter acquire under any statute, provision of the Articles of Incorporation, bylaw, agreement, vote of disinterested Directors or otherwise.

Section 4. Insurance.

The Corporation may at its option maintain insurance, at its expense, to protect itself and any Director, officer, employee or agent of the Corporation or another corporation, partnership, joint venture, trust or other enterprise against any such expense, liability or loss, whether or not the Corporation would have the power to indemnify such person against such expense, liability or loss under Missouri law.

ARTICLE XI

Amendments to Articles and Bylaws

The Articles of Incorporation of the Corporation may from time to time be amended at a regular, annual or special meeting of the Board of Directors by a vote of the majority of the Directors then in office. The Board of Directors of the Corporation shall have the power to make, alter, amend and repeal the Bylaws of the Corporation by resolution adopted at any annual, regular or special meeting thereof by a majority of a quorum of the members of the Board then duly elected, qualified and acting.

ARTICLE XII

Dissolution

Upon dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations formed and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Code), as the Board of Directors shall determine. Any assets not so disposed of shall be disposed of by the Circuit Court of the County in the State of Missouri in which the principal office of the Corporation is then located, exclusively for the purposes of the Corporation in such manner, or to such organization or organizations which are organized and operated exclusively for such purposes, as said Court shall determine.

MWGEA BYLAWS

ARTICLE XIII
Conflict of Interest

Each of the Corporation's Officers and Directors shall act at all times in a manner that furthers the Corporation's tax-exempt, charitable purposes and shall exercise care that she does not act in a manner that furthers her private interests to the detriment of the Corporation's tax-exempt, charitable purposes. A conflict of interest can be considered to exist in any instance where the actions or activities of an individual on behalf of or in a position of influence with the Corporation also involve or may involve (a) such individual or her family member obtaining personal gain, advantage or benefit, or (b) an adverse or potentially adverse effect on the interests of the Corporation. The Corporation's Officers and Directors shall avoid conflicts of interest and, if such conflicts cannot be avoided, shall fully disclose to the Corporation any potential or actual conflicts of interest, so that such conflicts are dealt with in the best interests of the Corporation. In addition, the Corporation and all of its Officers and Directors shall comply with any policies of the Corporation regarding conflicts of interest which may be adopted by the Board from time to time, as well as all requirements of Missouri law regarding such conflicts, and shall complete any and all disclosure forms as may be deemed necessary or useful by the Corporation for identifying potential conflicts of interest.

Approved by the Board the 12th day of December, 2016.